



SOUTHERN CALIFORNIA CHAPTER

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IIDA Southern California Chapter Call for Candidacy

2009-10 Board of Directors

Note: The Board of Directors consists of the Executive Team & City Center Directors.

The Southern California Chapter Executive Team:

- Governs the three active City Centers: Los Angeles, Orange County, San Diego and Santa Barbara
- Advances our chapter and the profession through visionary strategic planning, program development and implementation, fiscal responsibility, commitment
- Meets every month via conference call & quarterly in person

Executive Team Positions:

President

Past President

President-Elect

VP Professional Development

VP Membership

VP Communications

VP Student Affairs

VP Government & Regulatory Affairs

VP City Centers

Note: all open positions are available for your consideration.

IIDA Southern California Chapter—Call for Candidacy Position Descriptions, 2009-10 Term

Board of Directors 2009-2010

President Susanne Molina, IIDA, CID, LEED AP
Past President Barbara Dunn, FIIDA, CID

VP City Centers

- Lead, mentor and support the City Center Chairs in the delivery of programs and events
- Report City Center issues and events to Board of Directors

VP Professional Development

- Develop and provide educational and CEU programming in the Chapter and City Centers representing all areas of interior design practice (office, healthcare, hospitality, retail, institutional, residential, etc.)
- Responsible for the administrative component of continuing education, interfacing with IIDA Headquarters
- Mentor and train City Center Chairs in how to administer continuing education classes

VP Membership

- Increase and retain membership in the Chapter through determining member needs and coordinate with other Chapter VPs to provide services and programming of interest to members
- Review applications from prospective members and interface with Chapter Executive Director to maintain current mailing and email lists
- Mentor and train City Center Chairs in the above activities

VP Communication

- Coordinate with Chapter Executive Director and City Center Chairs to inform Chapter membership of upcoming events through Chapter website, e-newsletter, specific email blasts, or flyers
- Coordinate with City Center Chairs to collect and write post-event information for website, e-newsletter or Reveal
- Write and issue press releases to inform the public of major Chapter events
- Mentor and train City Center Chairs in the above activities

VP Student Affairs

- Plan and administer the student portfolio review and judging for the purpose of awarding 2008 student scholarships
- Lead City Centers Chairs in establishing relationships with colleges and universities with interior design programs in their area
- Lead City Centers Chairs in initiating local programming for interior design students

IIDA Southern California Chapter—Call for Candidacy Position Descriptions, 2007-08 Term

VP Governmental + Regulatory Affairs

- Attend IDCC meetings, monitor legislative activity, report findings to the Board, and make recommendations for next steps
- Keep City Center Chairs informed and assist in planning informational programs

City Centers:

Los Angeles City Center

Co-Directors
Chairs:
Professional Development
Membership
Communications
Government & Regulatory Affairs
Student Representative

Orange County City Center

Co-Directors
Chairs:
Professional Development
Membership
Communications
Government & Regulatory Affairs
Student Representative

San Diego City Center

Co-Directors
Chairs:
Professional Development
Membership
Communications
Government & Regulatory Affairs
Student Representative

Santa Barbara City Center

Co-Directors
Chairs:
Professional Development
Membership
Communications
Government & Regulatory Affairs
Student Representative

City Center Co-Directors (2 positions for each City Center)

- Lead City Center Chairs in the development of an annual calendar of programming and events for the IIDA members in their area
- Coordinate with the City Center Chairs to maintain fiscal responsibility by develop and submitting event budgets for approval by the Chapter Board of Directors
- Mentor and support the City Center Chairs in the delivery of programs and events
- Sit on the IIDA Southern California Board of Directors

City Center Chair, Professional Development

- Develop and provide educational and CEU programming in their City Center
- Administrate and develop CEU classes held in their City Center

IIDA Southern California Chapter—Call for Candidacy Position Descriptions, 2009-10 Term

City Center Chair, Membership

- Increase and retain membership in their City Center through personal contact and creative events
- Review applications from prospective members and interface with Chapter Executive Director and VP Membership to maintain current mailing and email lists

City Center Chair, Communication

- Provide and update the Chapter Executive Director with the City Center calendar of events
- Document all events via written description and/or photography
- Write and issue e-news articles and press releases to inform the members and public of major City Center events

City Center Chair, Student Affairs

- Establish relationships with colleges and universities with interior design programs in their area
- Initiate programs of interest to interior design students in their City Center
- Interface with VP Student Affairs for the Student Scholarship Program

City Center Chair, Governmental + Regulatory Affairs

- Responsible for being informed about current legislative activity
- Plan informational programs with the VP of Governmental & Regulatory Affairs for City Center members